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## **Estimator – SK**

### **Summary:**

Under the direction of the Saskatchewan Business Unit Manager and working closely with the Sudbury Chief Estimator/Estimating Department, the estimator is responsible for analyzing blueprints, specifications, proposals, and other documentation received for tender bids and to prepare estimates for preparation time, cost, and labour estimates for products, projects, or services, applying knowledge of specialized methods, techniques, or processes. Interfaces with support teams and client contacts to achieve detailed and accurate estimates. Reviews data to determine material and labour requirements and prepares itemized material lists.

### **Accountabilities:**

- Gather and retain current and accurate data on costs of goods, materials, market labour and equipment rates from suppliers and sub-trades.
- Solicit supplier quotation for material, equipment and sub-trade quotations, whether internal to TESC departments or from an external supplier.
- Attend pre-tender meetings, including estimate reviews and tender closings.
- Prepare detailed, accurate, professional estimates by calculating material quantity take offs, equipment and labour rates for tender verification.
- Recommend multiple scenarios based on cost, engineering quality, or material availability.
- Identify most competitive rates based on cost analysis and comparison.
- Review and evaluate proposal specifications and drawings to determine scope of work and the content of estimate.
- Quantify all aspects of the tender document, including tender requirements, written specifications and project drawings.
- Review estimate packages to ensure accuracy and completeness prior to final quotation.
- Prepare final estimate summaries, ensuring they address scope, pricing and comprehensiveness.
- Advise the Chief Estimator on cost and schedule fluctuations, changes in material availability, or other factors affecting construction.
- Review estimates with TESC management as appropriate or as directed to by management.
- With assistance, prepare and schedule cost impact for tender to construction.

### **Job Specifications:**

- College Diploma from an Engineering Technology Program or construction related training.
- 5 to 10 years' experience in construction estimating; mechanical and structural estimating experience preferred.
- Knowledge regarding applicable municipal, provincial and federal laws and regulations.
- Experience in construction management and estimating would be an asset.
- Strong client focus, proactive, and a desire to achieve results.
- Ability to work well under pressure and meet project deadlines.
- Financial acumen/ability to comprehend budget structures.
- Good team approach.
- Must work well independently and unsupervised.
- Excellent attention to quality, accuracy and details.
- Ability to read and understand construction blueprints and drawings.
- Excellent time management.

- Proficiency in MS Excel and MS Project; WinEst and Accubid an asset.
- Strong computer skills.
- Occasional travel to site locations is required.

**Location:** Saskatoon, Saskatchewan

**Term:** Full-time Permanent

**How to apply:** Email resume to [employment@tesc.com](mailto:employment@tesc.com) and use "Estimator-SK" in subject line.